ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - Kapston Facilities Management Limited - 30-Sep-2021

2. Quarter ending

Composition Of Board Of Director i.

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Company Remarks	
Whether Permanent	Yes
chairperson appointed	
Whether Chairperson is	No
related to MD or CEO	

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Kodali Srikanth	ED	Member	01-Jul-2019	
2	Naveen Nandigam	ID	Chairperson	22-Feb-2018	
3	Vanitha Nagulavari	ID	Member	30-Aug-2018	

Company Remarks	
Whether Permanent	Yes
chairperson appointed	

b. Stakeholders Relationship Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	
1	Kodali Srikanth	ED	Member	22-Feb-2018	
2	Kanti Kiran Doddapaneni	NED	Chairperson	26-Feb-2019	
3	Vanitha Nagulavari	ID	Member	30-Aug-2018	

Company Remarks	
Whether Permanent	Yes
chairperson appointed	

c. Risk Management Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	

Company Remarks	
Whether Permanent	
chairperson appointed	

d. Nomination and Remuneration Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	
1	Kanti Kiran Doddapaneni	NED	Member	30-Aug-2018	
2	Naveen Nandigam	ID	Member	22-Aug-2018	
3	Vanitha Nagulavari	ID	Chairperson	30-Aug-2018	

Company Remarks			
Whether Permanent	Yes		
chairperson appointed			

iii. Meeting of Board of Directors

Date(s) o (if any) in previous		Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
12-Jun-20	0.1	09-Aug-2021	Yes		2

Company Remarks	
Maximum gap between any	57

two consecutive (in number of	
days)	

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	12-Jun-2021	09-Aug-2021	Yes	3	2
Nomination &		09-Aug-2021	Yes	3	2
Remuneration					
Committee					

Company Remarks	
Maximum gap between any	57
two consecutive (in number of	
days) [Only for Audit	
Committee]	

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related	There are no Related party Transactions except remuneration paid to Executive
party transactions and	Director and Key Managerial Personnel, sitting fee paid to independent directors.
Disclosure of notes of material	, , ,
related party transactions	

VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee Yes
 - b. Nomination & remuneration committee Yes
 - c. Stakeholders relationship committee Yes
 - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name

Kinkeri Vyshali Company Secretary & Compliance Officer Designation :

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:			

Name

Kinkeri Vyshali Company Secretary & Compliance Officer Designation :

ANNEXURE IV

%symbol%	%companyName%	%quarterEnded%

(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to

Aggregate amount advanced during six months				Balance outstanding at the end of six months			
Promoter or any other entity controlled by them	Promoter Group or any other entity controlled by them	Directors (including relatives) or any other entity controlled by them	KMPs or any other entity controlled by them	Promot er or any other entity controll ed by them	Promoter Group or any other entity controlled by them	Directors (including relatives) or any other entity controlled by them	KMPs or any other entity controlled by them
0	0	0	0	0	0	0	0

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any other entity controlled by them	0	0	0
Promoter Group or any other entity controlled by them	0	0	0
Directors (including relatives) or any other entity controlled by them	0	0	0

KMPs or any other entity controlled by them	0		0	0						
(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any										
other form of debt Entity		ype of Security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months						
Promoter or any other entity controlled by them	0		0	0						
Promoter Group or any other entity controlled by them	0		0	0						
Directors (including relatives) or any other entity controlled by them	0		0	0						
KMPs or any other entity controlled by them	0		0	0						
(D) If the Listed En	tity wo	ould like to provide any oth	er information the same n	nay be indicated here						
Affirmations										
All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company										
Company Remarks in case of non-compliant status										

Name: Brendon Thomas Pereira
Designation: Chief Financial
Officer
Place: Hyderabad
Date: 20-Oct-2021