

January 16,2020

To,  
The Listing Department,  
National Stock Exchange of India Limited,  
Exchange Plaza, C-1, Block G,  
Bandra Kurla Complex,  
Bandra (E), Mumbai- 400 051.  
Symbol: KAPSTON

Dear Sir/Madam,

**Sub : Intimation of Record Date for Bonus Issue.**  
**Ref: Pursuant to Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations,2015.**

With reference to the above cited subject, this is to inform you that, the record date for determining the entitlement of the equity shareholders of the Company for the bonus shares shall be **January 28,2020**. The shareholders whose names appears on the Register of Members as on the record date **i.e January 28,2020** are entitled to receive the Bonus shares.

This is for your information and records.

Thanking you,

**For Kapston Facilities Management Limited**

  
**Amreen Gulnazar**  
Company Secretary  
