

Annexure II

FORM NO. MGT-9

EXTRACT OF ANNUAL RETURN AS ON THE FINANCIAL YEAR ENDED ON MARCH 31,2020

[Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Companies (Management & Administration) Rules, 2014]

I. REGISTRATION AND OTHER DETAILS:

1. CIN	L15400TG2009PLC062658
2. Registration Date	31/01/2009
3. Name of the Company	Kapston Facilities Management Limited.
4. Category/Sub-category of the Company	Company Limited by Shares/ Indian non-government company.
5. Address of the Registered office & contact details	Plot No.287, MIG-2, IX Phase KPHB, Kukatpally, Hyderabad-500072,Telangana, India. Phone No: +91 9848778241/42 e-mail ID: info@kapstonfm.com Website :www.kapstonfm.com
6. Address other than R/O where all or any books of account and papers are maintained	Plot No 75, Kavuri Hills, Madhapur Hyderabad 500034 Phone No:+91 9848778243 e-mail ID: info@kapstonfm.com
7. Whether listed company	Yes. As on 31 st March,2020 the Company shares were listed on NSE Emerge (SME Platform) of NSE India Limited. On 27 th May,2020 the equity shares of the Company were migrated to Main Board of National Stock Exchange of India Limited.
8. Name, Address & contact details of the Registrar & Transfer Agent, if any.	Bigshare Services Private Limited CIN: U99999MH1994PTC076534 #306, Right Wing, Amrutha Ville, Opp. Yasodha Hospital, Somajiguda, Raj Bhavan Road, Hyderabad - 500 082. Contact : 91-40-23374967/23370295, Fax: 91-04-2337 029 Email: bsshyd@bigshareonline.com

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY:

(Contributing 10 % or more of the total turnover of the company)

S.No.	Name and Description of main products / services	NIC Code of the Product/service	% to total turnover of the company
1	Private Security Services	801	54
2	House Keeping Services	Division 81 (811,812,813)	44.5

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES: Not Applicable

IV. SHAREHOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

i. Category-wise Share Holding

Category of Shareholders	No. of Shares held at the beginning of the year [as on April 1, 2019]				No. of Shares held at the end of the year [as on March 31, 2020]				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
A. Promoter's									
(1) Indian									
a) Individual/ HUF	63,35,739	0	63,35,739	72.87	73,91,695	0	73,91,695	72.87	0
b) Central Govt	0	0	0	0	0	0	0	0	0
c) State Govt(s)	0	0	0	0	0	0	0	0	0
d) Bodies Corp.	0	0	0	0	0	0	0	0	0
e) Banks / FI	0	0	0	0	0	0	0	0	0
f) Any other	0	0	0	0	0	0	0	0	0
Sub Total (A) (1)	63,35,739	0	63,35,739	72.87	73,91,695	0	73,91,695	72.87	0
(2) Foreign									
(a) Individuals (Non-Resident Individuals/ Foreign Individuals)	0	0	0	0	0	0	0	0	0
(b) Bodies Corporate	0	0	0	0	0	0	0	0	0
(c) Institutions	0	0	0	0	0	0	0	0	0
(d) Qualified Foreign Investors	0	0	0	0	0	0	0	0	0
Sub Total (A) (2)	0	0	0	0	0	0	0	0	0
Total shareholding of Promoter and Promoter Group (A) = (A) (1)+(A) (2).	63,35,739	0	63,35,739	72.87	73,91,695	0	73,91,695	72.87	0
B. Public Shareholding									
1. Institutions									
a) Mutual Funds	0	0	0	0	0	0	0	0	0
b) Banks / FI	0	0	0	0	0	0	0	0	0
c) Central Govt	0	0	0	0	0	0	0	0	0
d) State Govt(s)	0	0	0	0	0	0	0	0	0
e) Venture Capital Funds	0	0	0	0	0	0	0	0	0
f) Insurance Companies	0	0	0	0	0	0	0	0	0
g) FIs	0	0	0	0	0	0	0	0	0
h) Foreign Venture Capital Funds	0	0	0	0	0	0	0	0	0
i) Others (specify)	0	0	0	0	0	0	0	0	0
Sub-total (B)(1):-	0	0	0	0	0	0	0	0	0
2. Non-Institutions									
a) Bodies Corp.	9,600	0	9,600	0.11	9,800	0	9,800	0.10	(0.01)
i) Indian	0	0	0	0	0	0	0	0	0
ii) Overseas	0	0	0	0	0	0	0	0	0
b) Individuals									
i) Individual shareholders holding nominal share capital upto ₹ 2 lakh	5,25,570	4995	5,30,565	6.10	5,39,772	0	5,39,772	5.32	(0.78)
ii) Individual shareholders holding nominal share capital in excess of ₹ 2 lakh	18,17,805	0	18,17,805	20.91	21,53,794	0	21,53,794	21.23	0.32

Category of Shareholders	No. of Shares held at the beginning of the year [as on April 1, 2019]				No. of Shares held at the end of the year [as on March 31, 2020]				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
c) Others (specify)									
i. Non Resident Indians	0	0	0	0	0	0	0	0	0
ii. Clearing Members	1,200	0	1,200	0.01	0	0	0	0	(0.01)
iii. Hindu Undivided Family	0	0	0	0	19600	0	19600	0.19	0.19
iv. Any other	0	0	0	0	29400	0	29400	0.29	0.29
(Other Non-Promoter Directors and their relatives (holding less than 1%))									
Sub-total (B)(2):-	23,54,175	4,995	23,59,170	27.13	27,52,366	0	27,52,366	27.13	0
Total Public Shareholding (B)=(B)(1)+ (B)(2)	23,54,175	4,995	23,59,170	27.13	27,52,366	0	27,52,366	27.13	0
C. Shares held by Custodian for GDRs & ADRs	0	0	0	0	0	0	0	0	0
Grand Total (A+B+C)	86,89,914	4995	86,94,909	100.00	101,44,061	0	101,44,061	100.00	0

Note : The change in the Paid-up Share Capital is due to Bonus Shares allotted during the financial year under review

B) Shareholding of Promoter

SN	Shareholder's Name	Shareholding at the beginning of the year April 1, 2019			Shareholding at the end of the year March 31, 2020			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares held by promoter	No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares held by promoter	
1	Mr. Srikanth Kodali	58,17,839	66.91	76.22	72,03,693	71.01	71.81	4.10
2	Mr. Radha Krishna Pinnamaneni	3,56,755	4.10	0	0	0	0	(4.10)
3	Mrs. Kanti Kiran Doddapaneni	1,61,145	1.85	0	1,88,002	1.85	0	0
Total		63,35,739	72.86	69.9	73,91,695	72.86	69.9	0

C) Change in Promoters' Shareholding:

SL.No.	Name of the Promoter	Date wise Increase / Decrease in Promoters Shareholding during the year specifying the reasons for increase / decrease (e.g. allotment / transfer / bonus/ sweat equity etc)	Shareholding at the beginning of the year April 01, 2019		Cumulative shareholding end of the year March 31, 2020	
			No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1.	Mr. Srikanth Kodali	As on June 27, 2019 Mr Srikanth Kodali acquired shares from Mr. Radha Krishna Pinnamaeni As on January 29, 2020 -1029099 equity shares were allotted as bonus shares	58,17,839	66.91	72,03,693	71.01
2.	Mr. Radha Krishna Pinnamaneni ***	Mr. Radha Krishna Pinnamaneni transferred his entire holding to Mr. Srikanth Kodali as on June 27, 2020	3,56,755	4.10	-	-
3.	Mrs. Kanti Kiran Doddapaneni	As on January 29, 2020 -26857 equity shares were allotted as bonus shares.	1,61,145	1.85	1,88,002	1.85

D) Shareholding Pattern of top ten Shareholders (Other than Directors and Promoters and Holders of GDRs and ADRs)

S. No.	Top 10 Shareholders	Shareholding at the beginning of the year April 01,2019		Cumulative shareholding end of the year March 31,2020	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1	Sasikala.C.V.S	2,03,100	2.34	2,49,550	2.46
2	V Sudha Sarada	1,24,800	1.44	1,45,600	1.43
3	Gayithri Kishor	Nil	Nil	1,40,000	1.38
4	Ravya Kantheti	1,15,200	1.32	1,34,400	1.32
5	Chandra Kanth Chereddi	1,03,200	1.18	1,20,400	1.18
6	Hari Chereddi	1,03,200	1.18	1,20,400	1.18
7	Lekhya Kantheti	85,200	0.97	99,400	0.98
8	K.Satish	76,800	0.883	89,600	0.88
9	K.Swapna	73,200	0.84	85,400	0.84
10	Shiva Bhaskara Naren Paturi	71505	0.82	82022	0.82

Note: During the Financial Year under review, the Company has allotted Bonus shares to the existing shareholders as on record date being January 28, 2020, in the ratio of 1(One) equity shares for every six(6) equity shares held. The above change is due to allotment of Bonus shares as on January 29,2020.

E) Shareholding of directors and key managerial personnel

S. No.	Name of the Director/ KMP	Date	Shareholding at the beginning of the year April 01,2019		Cumulative shareholding during the Year March 31,2020		
			No. of shares	% of total shares of the company	No. of shares	% of total shares of the company	
1	Dr. Chereddi Ramachandra Naidu -Executive Chairman	April 01,2019	At the beginning of the year	5,18,400	5.96	6,41,200	6.32
		March 31,2020	At the end of the year	6,41,200	6.32		
2	Mr. Srikanth Kodali – Managing Director	April 01,2019	At the beginning of the year	58,17,839	66.91	72,03,693	71.01
		March 31,2020	At the end of the year	72,03,693	71.01		
3	Mr. Radha Krishna Pinnamaneni *** –Non Executive Director	April 01,2019	At the beginning of the year	3,56,755	4.10	0	0
		March 31,2020	At the end of the year	0	0		
4	Mrs. Nagulavari Vanitha – Independent Director	April 01,2019	At the beginning of the year	25,200	0.29	18,200	0.18
		March 31,2020	At the end of the year	18,200	0.18		
5	Mrs. Kanti Kiran Doddapaneni –Non Executive Director	April 01,2019	At the beginning of the year	1,61,145	1.85	1,88,002	1.85
		March 31,2020	At the end of the year	1,88,002	1.85		
6	Mr. Naveen Nandigam – Independent Director	April 01,2019	At the beginning of the year	2,400	0.02	2,800	0.03
		March 31,2020	At the end of the year	2,800	0.03		
7	Mr. Brendon Thomas Pereira - Chief Financial Officer (CFO)	April 01,2019	At the beginning of the year	24,000	0.28	28,000	0.28
		March 31,2020	At the end of the year	28,000	0.28		
8	Ms. Amreen Gulnaaz - Company Secretary & Compliance officer	April 01,2019	At the beginning of the year	1,470	0.02	1,718	0.02
		March 31,2020	At the end of the year	1,718	0.02		

*** National Stock Exchange of India Limited has approved re-classification of status of Mr. Radha Krishna Pinnamaneni from “Promoter and Promoter group” to “Public Category” vide its letter dated 22nd May 2020 with immediate effect.

The said re-classification was approved by the Shareholders as on 27th March,2020, through postal ballot (including e-voting). Mr. Nageswara Rao Koripalli has been appointed as Director w.e.f 29th April 2020 29th April,2019, he holds 4200 equity shares.

V) INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment. (₹ in Lakhs)

Particulars	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
Indebtedness at the beginning of the financial year				
i) Principal Amount	2,353.87	195.12	-	2,548.98
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
Total (i+ii+iii)	2,353.87	195.12	-	2,548.98
Change in Indebtedness during the financial year				
* Addition	33,412.41	1,687.00	-	35,099.41
* Reduction	31,335.98	1,400.01	-	32,735.99
Net Change	2,076.42	286.99	-	2,363.42
Indebtedness at the end of the financial year				
i) Principal Amount	4,430.29	482.11	-	4,912.40
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
Total Indebtedness at the end of the Financial year	4,430.29	482.11	-	4,912.40

VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director and Executive Chairman (₹ in Lakhs)

S. No.	Particulars of Remuneration	Managing Director	Executive Chairman	Total Amount
		Mr. Srikanth Kodali	Dr. Chereddi Ramachandra Naidu	
1	Gross salary			
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	120	15	135
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	0	0	0
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961	0	0	0
2	Stock Option	0	0	0
3	Sweat Equity	0	0	0
4	Commission - as % of profit - others, specify...	0	0	0
5	Others, please specify	0	0	0
	Total (A)	120	15	135

B. Remuneration to other directors:

(₹ in Lakhs)

S.No.	Particulars of Remuneration	Other directors		Total
		Mrs.VanithaNagulavari	Mr. Naveen Nandigam	
		Independent Director	Independent Director	
1	Sitting Fee	2	1.5	3.5

C. Remuneration to key managerial personnel other than MD/Manager/Whole-Time Director

(₹ in Lakhs)

S.No.	Particulars of Remuneration	Key Managerial Personnel		Total
		Mr.Brendon Thomas Pereira	Ms.AmreenGulnaaz	
		Chief Financial Officer	Whole Time Company Secretary	
1	Gross salary			
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	12	5.40	17.40
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	0	0	0
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961	0	0	0
2	Stock Option	0	0	0
3	Sweat Equity	0	0	0
4	Commission	0	0	0
	- as % of profit	0	0	0
	others, specify...	0	0	0
5	Others, please specify	0	0	0
	Total	12	5.40	17.40

V. Penalties/Punishment/Compounding of offence (For Company/Directors/Other Officers in Default)

Type	Section of Companies Act	Brief description	Details of penalty/ punishment /compounding fees imposed	Authority (RD/ NCLT/Court)	Appeal made, if any(give details)
Penalty	Nil	Nil	Nil	Nil	Nil
Punishment	Nil	Nil	Nil	Nil	Nil
Compounding	Nil	Nil	Nil	Nil	Nil

On behalf of the Board of Directors

Sd/-

Dr. Chereddi Ramachandra Naidu

Executive Chairman

(DIN 02096757)

Place: Hyderabad

Date: August 14,2020