

# Annexure II

## FORM NO. MGT-9

### EXTRACT OF ANNUAL RETURN AS ON THE FINANCIAL YEAR ENDED ON MARCH 31,2021

[Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Companies (Management & Administration) Rules, 2014]

#### I. REGISTRATION AND OTHER DETAILS:

1.	<b>CIN</b>	L15400TG2009PLC062658
2.	<b>Registration Date</b>	31/01/2009
3.	<b>Name of the Company</b>	Kapston Facilities Management Limited.
4.	<b>Category/Sub-category of the Company</b>	Company Limited by Shares/ Indian non-government company.
5.	<b>Address of the Registered office &amp; contact details</b>	Plot No.287, MIG-2, IX Phase KPHB, Kukatpally, Hyderabad-500072,Telangana, India. Phone No: +91 9848778241/42 e-mail ID: info@kapstonfm.com Website :www.kapstonfm.com
6.	<b>Address other than R/O where all or any books of account and papers are maintained</b>	Plot No 75, Kavuri Hills, Madhapur,Hyderabad, Telangana- 500034 Phone No:+91 9848778243 e-mail ID: info@kapstonfm.com
7.	<b>Whether listed company</b>	Yes. <ul style="list-style-type: none"> <li>Listed on NSE emerge w.e.f April 4th, 2018</li> <li>Equity shares of company were migrated to Main Board of National Stock Exchange of India Limited w.e.f. May 27th, 2020.</li> </ul>
8.	<b>Name, Address &amp; contact details of the Registrar &amp; Transfer Agent, if any.</b>	Bigshare Services Private Limited CIN: U99999MH1994PTC076534 #306, Right Wing, Amrutha Ville, Opp. Yasodha Hospital, Somajiguda, Raj Bhavan Road, Hyderabad - 500 082. Contact : 91-40-23374967/23370295, Fax: 91-04-2337 029 Email: bsshyd@bigshareonline.com

#### II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY:

(Contributing 10 % or more of the total turnover of the company)

S.No.	Name and Description of main products / services	NIC Code of the Product/service	% to total turnover of the company
1	Private Security Services	801	40.67
2	House Keeping Services	Division 81 (811, 812, 813)	55.9

#### III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES: Not Applicable

#### IV. SHAREHOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

##### i. Category-wise Share Holding

Category of Shareholders	Shareholding at the beginning of the year April 1, 2020				Shareholding at the end of the year March 31, 2021				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
A. Promoter’s									
(1)Indian									
a) Individual/ HUF	73,91,695	0	73,91,695	72.87	73,91,695	0	73,91,695	72.87	0
b) Central Govt	0	0	0	0	0	0	0	0	0
c) State Govt(s)	0	0	0	0	0	0	0	0	0
d) Bodies Corp.	0	0	0	0	0	0	0	0	0
e) Banks / FI	0	0	0	0	0	0	0	0	0
f) Any other	0	0	0	0	0	0	0	0	0
Sub Total (A) (1)	73,91,695	0	73,91,695	72.87	73,91,695	0	73,91,695	72.87	0
(2) Foreign									
(a) Individuals ( Non-Resident Individuals/ Foreign Individuals)	0	0	0	0	0	0	0	0	0
(b) Bodies Corporate	0	0	0	0	0	0	0	0	0
(c) Institutions	0	0	0	0	0	0	0	0	0
(d) Qualified Foreign Investors	0	0	0	0	0	0	0	0	0
Sub Total (A) (2)	0	0	0	0	0	0	0	0	0
Total shareholding of Promoter and Promoter Group (A) = (A) (1)+(A)(2).	73,91,695	0	73,91,695	72.87	73,91,695	0	73,91,695	72.87	0
B. Public Shareholding									
1. Institutions									
a) Mutual Funds	0	0	0	0	0	0	0	0	0
b) Banks / FI	0	0	0	0	0	0	0	0	0
c) Central Govt	0	0	0	0	0	0	0	0	0
d) State Govt(s)	0	0	0	0	0	0	0	0	0
e) Venture Capital Funds	0	0	0	0	0	0	0	0	0
f) Insurance Companies	0	0	0	0	0	0	0	0	0
g) FIIs	0	0	0	0	0	0	0	0	0
h) Foreign Venture Capital Funds	0	0	0	0	0	0	0	0	0
i) Others (specify)	0	0	0	0	0	0	0	0	0
Sub-total (B)(1):-	0	0	0	0	0	0	0	0	0
2. Non-Institutions									
a) Bodies Corp.	9,800	0	9,800	0.10	10,807	0	10,807	0.10	0
i) Indian	0	0	0	0	0	0	0	0	0
ii) Overseas	0	0	0	0	0	0	0	0	0
b) Individuals									
i) Individual shareholders holding nominal share capital upto ₹ 2 lakh	5,39,772	0	5,39,772	5.32	5,41,057	0	5,41,057	5.33	0.01
ii) Individual shareholders holding nominal share capital in excess of ₹ 2 lakh	21,53,794	0	21,53,794	21.23	21,53,794	0	21,53,794	21.23	0.32

Category of Shareholders	Shareholding at the beginning of the year April 1, 2020				Shareholding at the end of the year March 31, 2021				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
c) Others (specify)		21,47,800	0	21,47,800	21.17				
i. Non Resident Indians	0	0	0	0	2,408	0	2,408	0.02	0.02
ii. Clearing Members	0	0	0	0	354	0	354	0.003	0.003
iii. Hindu Undivided Family	19,600	0	19,600	0.19	16,540	0	16,540	0.16	(0.03)
iv. Any other	29400	0	29400	0.29	33,400	0	33,400	0.33	0.04
(Other Non-Promoter Directors and their relatives (holding less than 1%))									
<b>Sub-total (B)(2):-</b>	<b>27,52,366</b>	<b>0</b>	<b>27,52,366</b>	<b>27.13</b>	<b>27,52,366</b>	<b>0</b>	<b>27,52,366</b>	<b>27.13</b>	<b>0</b>
<b>Total Public Shareholding (B)=(B)(1)+ (B)(2)</b>	<b>27,52,366</b>	<b>0</b>	<b>27,52,366</b>	<b>27.13</b>	<b>27,52,366</b>	<b>0</b>	<b>27,52,366</b>	<b>27.13</b>	<b>0</b>
<b>C. Shares held by Custodian for GDRs &amp; ADRs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total (A+B+C)</b>	<b>101,44,061</b>	<b>0</b>	<b>101,44,061</b>	<b>100.00</b>	<b>101,44,061</b>	<b>0</b>	<b>101,44,061</b>	<b>100.00</b>	<b>0</b>

Note : The change in the Paid-up Share Capital is due to Bonus Shares allotted during the financial year under review

## B) Shareholding of Promoter

SN	Shareholder's Name	Shareholding at the beginning of the year April 1,2020			Shareholding at the end of the year March 31,2021			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares held by promoter	No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares held by promoter	
1	Mr. Srikanth Kodali	72,03,693	71.01	71.81	72,03,693	71.01	0	0
2	Mrs. Kanti Kiran Doddapaneni	1,88,002	1.85	0	1,88,002	1.85	0	0
<b>Total</b>		<b>73,91,695</b>	<b>72.86</b>	<b>69.9</b>	<b>73,91,695</b>	<b>72.86</b>	<b>0</b>	<b>0</b>

## C) Change in Promoters' Shareholding:

SL.No.	Name of the Promoter	Date wise Increase / Decrease in Promoters Shareholding during the year specifying the reasons for increase / decrease (e.g. allotment / transfer / bonus/ sweat equity etc)	Shareholding at the beginning of the year April 01,2020		Cumulative shareholding end of the year March 31,2021	
			No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1.	Mr. Srikanth Kodali	No change during the year	72,03,693	71.01	72,03,693	71.01
2.	Mrs. Kanti Kiran Doddapaneni	No change during the year.	1,88,002	1.85	1,88,002	1.85

**D) Shareholding Pattern of top ten Shareholders (Other than Directors and Promoters and Holders of GDRs and ADRs)**

S. No.	Top 10 Shareholders	Shareholding at the beginning of the year April 01,2020		Cumulative shareholding end of the year March 31,2021	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1	Sasikala.C.V.S	2,49,550	2.46	2,49,550	2.46
2	V Sudha Sarada	1,45,600	1.43	1,45,000	1.43
3	Ravya Kantheti	1,34,400	1.32	1,34,400	1.32
4	Hari Chereddi	1,20,400	1.18	1,20,400	1.18
5	Chandra Kanth Chereddi	1,20,400	1.18	1,20,400	1.18
6	Gayithri Kishor	1,40,000	1.38	1,19,000	1.73
7	Lekhya Kantheti	99,400	0.98	99,416	0.98
8	K.Satish	89,600	0.88	89,600	0.88
9	K.Swapna	85,400	0.84	85,400	0.84
10	Shiva Bhaskara Naren Paturi	82022	0.82	82022	0.80

**E) Shareholding of directors and key managerial personnel**

S. No.	Name of the Director/ KMP	Date		Shareholding at the beginning of the year April 01,2020		Cumulative shareholding during the Year March 31,2021	
				No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1	Dr. Chereddi Ramachandra Naidu -Executive Chairman	April 01,2020	At the beginning of the year	6,41,200	6.32	6,41,200	6.32
		March 31,2021	At the end of the year	6,41,200	6.32		
2	Mr. Srikanth Kodali – Managing Director	April 01,2020	At the beginning of the year	72,03,693	71.01	72,03,693	71.01
		March 31,2021	At the end of the year	72,03,693	71.01		
3	Mrs. Nagulavari Vanitha – Independent Director	April 01,2020	At the beginning of the year	18,200	0.18	16,200	0.16
		March 31,2021	At the end of the year	16,200	0.16		
4	Mrs. Kanti Kiran Doddapaneni –Non Executive Director	April 01,2020	At the beginning of the year	1,88,002	1.85	1,88,002	1.85
		March 31,2021	At the end of the year	1,88,002	1.85		
5	Mr. Naveen Nandigam – Independent Director	April 01,2020	At the beginning of the year	2,800	0.03	2,800	0.27
		March 31,2021	At the end of the year	2,800	0.27		
6	Mr. Brendon Thomas Pereira - Chief Financial Officer (CFO)	April 01,2020	At the beginning of the year	28,000	0.28	28,000	0.28
		March 31,2021	At the end of the year	28,000	0.28		
7	Ms. Amreen Gulnaaz - Company Secretary & Compliance officer	April 01,2020	At the beginning of the year	1,718	0.02	1,718	0.02
		March 31,2021	At the end of the year	1,718	0.02		

Ms. Amreen Gulnaz, has resigned from the post of Company Secretary and Compliance Officer w.e.f 15th June, 2021 and Ms. Kinkeri Vyshali has been appointed in her role w.e.f. 9th August, 2021.

## V) INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment as on 31st March, 2021.

(₹ in Lakhs)

Particulars	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
<b>Indebtedness at the beginning of the financial year (April 1,2020)</b>	4,430.29	482.11	-	4912.40
i) Principal Amount	4,430.29	482.11	-	4912.40
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
<b>Total (i+ii+iii)</b>	<b>4,430.29</b>	<b>482.11</b>	<b>-</b>	<b>4912.40</b>
<b>Change in Indebtedness during the financial year</b>				
* Addition	38,631.12	904.86	-	39,535.98
* Reduction	(39,636.11)	(82.87)	-	(39,718.98)
<b>Net Change</b>	<b>(1004.99)</b>	<b>821.99</b>	<b>-</b>	<b>(183.74)</b>
<b>Indebtedness at the end of the financial year</b>	<b>3,425.30</b>	<b>1,304.1</b>	<b>-</b>	<b>4,729.40</b>
i) Principal Amount	3,425.30	1,304.1	-	4,729.40
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
<b>Total Indebtedness at the end of the Financial year</b>	<b>3,425.30</b>	<b>1,304.1</b>	<b>-</b>	<b>4,729.40</b>

## VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director, Whole-time Directors and/or Manager: (₹ in Lakhs)

S. No.	Particulars of Remuneration	Managing Director	Non-Executive Director	Executive Chairman	Total Amount
		Mr. Srikanth Kodali	Mrs. Kanti Kiran Doddapaneni	Dr. Chereddi Ramachandra Naidu	
1	Gross salary				
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	87.00	Nil	11.03	<b>98.03</b>
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	-	-	-	-
	(c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961	-	-	-	-
2	Stock Option	-	-	-	-
3	Sweat Equity	-	-	-	-
4	Commission - as % of profit - others, specify...	-	-	-	-
5	Others, please specify	-	-	-	-
	<b>Total (A)</b>	<b>87.00</b>	<b>NIL</b>	<b>11.03</b>	<b>98.03</b>

**B. Remuneration to other directors:**

(₹ in Lakhs)

S. No.	Particulars of Remuneration	Other Directors			Total
		Mrs.Vanitha Nagulavari	Mr. Naveen Nandigam	Mr. Nageswara Rao Koripalli	
		Independent Director	Independent Director	Independent Director	
1	Sitting Fee	2.00	2.00	2.00	6.00
2	Professional Charges for Advisory Services	Nil	Nil	1.00	1.00
<b>Total</b>					<b>7.00</b>

**C. Remuneration to key managerial personnel other than MD/Manager/Whole-Time Director**

(₹ in Lakhs)

S. No.	Particulars of Remuneration	Key Managerial Personnel			Total
		Mr. Brendon Thomas Pereira	Ms. Amreen Gulnaaz		
		Chief Financial Officer	Whole Time Company Secretary		
1	Gross salary				
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	8.5	4.89		13.39
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	-	-		-
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961	-	-		-
2	Stock Option	-	-		-
3	Sweat Equity	-	-		-
4	Commission	-	-		-
	- as % of profit	-	-		-
	others, specify...	-	-		-
5	Others, please specify	-	-		-
<b>Total</b>		<b>8.5</b>	<b>4.89</b>		<b>13.39</b>

**V. Penalties/Punishment/Compounding of offence (For Company/Directors/Other Officers in Default)**

Type	Section of Companies Act	Brief description	Details of penalty/ punishment /compounding fees imposed	Authority (RD/ NCLT/Court)	Appeal made, if any(give details)
<b>Penalty</b>	Nil	Nil	Nil	Nil	Nil
<b>Punishment</b>	Nil	Nil	Nil	Nil	Nil
<b>Compounding</b>	Nil	Nil	Nil	Nil	Nil

**On behalf of the Board of Directors**

Sd/-

**Dr. Chereddi Ramachandra Naidu**

Executive Chairman

DIN 02096757

Date: August 09, 2021

Place: Hyderabad