



December 07, 2023

To,
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block-G, Bandra-Kurla Complex,
Bandra (East), Mumbai-400 051.

Symbol: KAPSTON

Sub : Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015- Resignation of Company Secretary (Key Managerial Personnel) and Compliance officer

Dear Sir/Madam,

With reference to the captioned subject, we would like to inform you that Ms. Kalluru Manaswini has vide letter dated December 07, 2023, tendered her resignation as the Company Secretary & Compliance Officer of the Company with immediate effect due to her personal reasons. The said resignation letter is enclosed herewith.

It is further informed that there is no other material reason for the resignation other than the reason mentioned above.

The Company has accepted her resignation and has relieved her from the duties with immediate effect.

The Nomination & Remuneration Committee will identify and recommend to the Board, a new Company Secretary & Compliance Officer for appointment in due course of time.

The details of changes as required under Regulation 30 of SEBI (LODR) Regulations, 2015 read with erstwhile SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015 (Now part of Section V-A of Chapter V of Master Circular issued vide circular no. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023) is enclosed herewith as Annexure A.

Further, pursuant to Regulation 30(5) of SEBI (LODR) Regulations, 2015, please find below the contact details of persons authorized to determine materiality of events or information and its disclosure to Stock Exchange(s) consequent upon resignation of Ms. Kalluru Manaswini, Company Secretary and Compliance Officer with immediate effect of Thursday, December 07, 2023.

**Thanking you,
Yours faithfully
For Kapston Services Limited**

SRIKANTH
KODALI

Digitally signed by SRIKANTH
KODALI
Date: 2023.12.07 14:45:20
+05'30'

**Srikanth Kodali
Managing Director**

KAPSTON SERVICES LIMITED

(Formerly known as Kapston Facilities Management Limited)

REGISTERED OFFICE: # 287, MIG – 2, IX Phase, KPHB, Hyderabad, Telangana - 500 072, **Ph:** 98487 78241
CORPORATE OFFICE: Plot # 75, Kavuri Hills, Madhapur, Hyderabad, Telangana - 500034, **Ph:** 98487 78243
Control Room: +91 96 4050 4050 (24X7) **Email:** info@kapstonservices.com **Website:** www.kapstonservices.com

CIN. No. L15400TG2009PLC062658



Name	Designation	Contact Details
Mr. Srikanth Kodali	Managing Director	srikanth@kapstonservices.com cs@kapstonservices.com

This intimation shall also be available on the website of the Company www.kapstonservices.com

Kindly take the same on record.

**Thanking you,
Yours faithfully
For Kapston Services Limited**

SRIKANTH
KODALI

Digitally signed by
SRIKANTH KODALI
Date: 2023.12.07 14:45:42
+05'30'

**Srikanth Kodali
Managing Director**

KAPSTON SERVICES LIMITED

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Annexure – A

S.No	Details of Events need to be provided	Information of such event
	Name of Key Managerial Personnel and Compliance Officer	Ms. Kalluru Manaswini
	Reason for change	Resignation of Ms. Kalluru Manaswini as the Company Secretary & Compliance Officer of the Company with immediate effect on 07.12.2023 and her cessation as the Key Managerial Personnel of the Company consequent to her resignation due to her personal reasons
	Date of Cessation	with immediate effect of Thursday, December 07, 2023
	Brief Profile (In case of appointment)	Not Applicable
	Relationships between Directors (in case of appointment of a director)	Not Applicable

For Kapston Services Limited

SRIKANTH
KODALI

Digitally signed by
SRIKANTH KODALI
Date: 2023.12.07
14:45:57 +05'30'

Srikanth Kodali
Managing Director

KAPSTON SERVICES LIMITED

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CIN. No. L15400TG2009PLC062658

To

Date: 07.12.2023

**The Board of Directors,
Kapston Services Limited,
Hyderabad, Telangana-500034.**

Dear Sir/Madam,

**Subject: Resignation from the post of Company Secretary and Compliance Officer
of Kapston Services Limited**

This is to inform you that I, Kalluru Manaswini, hereby tender my resignation as Company Secretary & Compliance Officer of "Kapston Services Limited" (CIN: L15400TG2009PLC062658).

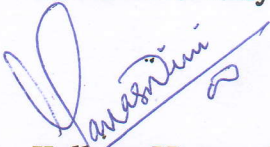
Kindly accept my resignation and request you to relieve me from my duties as Company Secretary and Compliance Officer with immediate effect from December 07, 2023.

I take this opportunity to thank you and the entire Board of Directors for their continuous support and co-operation during the tenure.

Kindly take it on records and accept my resignation.

Thanking you,

Yours Faithfully



**Kalluru Manaswini
Company Secretary & Compliance Officer**

(ECSIN: RA056890C000079924)

Accepted

R. Reena
7/12/23

For KAPSTON SERVICES LIMITED

Managing Director