



April 17, 2024

**To,
The Listing Department,
National Stock Exchange of India Limited,
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (E), Mumbai- 400 051**

Dear Sir/Madam,

Sub: Reconciliation of Share Capital Audit Report for quarter ended March 31, 2024.

Ref: Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018.

Symbol: KAPSTON

Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018, please find enclosed the reconciliation of share capital audit report for the quarter ended March 31, 2024.

This is for your information and records.

Thanking you,

For Kapston Services Limited

**Triveni Banda
Company Secretary and Compliance Officer**

KAPSTON SERVICES LIMITED

REGISTERED OFFICE: # 287, MIG – 2, IX Phase, KPHB, Hyderabad, Telangana - 500 072, **Ph:** 98487 78241

CORPORATE OFFICE: Plot # 75, Kavuri Hills, Madhapur, Hyderabad, Telangana - 500034, **Ph:** 98487 78243

Control Room: +91 96 4050 4050 (24X7) **Email:** info@kapstonservices.com **Website:** www.kapstonservices.com

CIN. No. L15400TG2009PLC062658

**D.S. RAO**

Practicing Company Secretary

☎ : 040-23352185/86

☎ : +91 9490793525

✉ : rao_ds7@yahoo.co.in

RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter Ended	31st March, 2024	
2. ISIN	INE542Z01010	
3. Face Value	Equity - ₹ 10/- each share	
4. Name of the Company	KAPSTON SERVICES LIMITED	
5. Registered Office Address	Plot No. 287, MIG-2, IX Phase KPHB, Kukatpally, Hyderabad, Telangana-500072 IN.	
6. Correspondence Address	Plot No 75, Kavuri Hills, Madhapur, Hyderabad, Telangana- 500034	
7. Telephone No.	040 - 29806955	
8. Email address	cs@kapstonservices.com	
9. Names of the Stock Exchanges where the company's securities are listed.	National Stock Exchange of India Limited	
	Number of Shares	% Of Total Issued Capital
10. Issued Capital	1,01,44,061	100.00
11. Listed Capital	1,01,44,061	100.00
12. Held in Dematerialization Form in CDSL	5,92,388	5.84
13. Held in Dematerialization Form in NSDL	95,51,673	94.16
14. Physical	0	0.00
15. Total No. of Shares (12+13+14)	1,01,44,061	100.00
16. Reasons for Differences, if any (10&15), (11&15)	NA	

17. Certifying the Details of Changes in Share Capital during the quarter under consideration as per the table below:

Particulars	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In Prin. Appr. Pending for SE (Specify Names)
-	-	-	-	-	-	-

18. Register of Members is Updated (Yes / No) **YES**

If not, updated up to which date **NA**

19. Reference of previous quarter with regard to excess dematerialized shares, if any **NA**

20. Has the Company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why **NA**

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21. Mentioned the total number of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reasons for the delay.

	No of Requests	No. of Shares	Reasons for Delay
Confirmed after 21 Days	NIL	NA	NIL
Pending for more than 21 days	NIL	NA	NIL

22. Details of the Managing Director/Compliance Officer of the Company:

Name	Telephone No.	Email
Mrs. Triveni Banda Company Secretary and Compliance Officer	+91 9100118844	cs@kapstonservices.com

23. Details of the Secretarial Auditor:

Name & Registration No	Address	Telephone No.	Email ID
CS D.S Rao C P No. 14487	D.No. 6-3-347-22/2, Flat-10, 4 th Floor, Dwarakapuri Colony, Panjagutta, Hyderabad-82.	(040) 23352185	rao_ds7@yahoo.co.in

24. Appointment of Common Agency for the Share Registry Work:

Yes

Name	Address	Telephone No.	Email ID
Bigshare Services Private Limited	306, Right Wing, Amrutha Ville, Opp. Yasodha Hospital, Somajiguda, Raj Bhavan Road, Hyderabad - 500 082.	040- 2337 4967 040- 2337 0295	bsshyd@bigshareonline.com

25. Any other detail that the auditor may like to provide (e.g., BIFR Company, De-listing from SE, Company changed its name, etc.):

Place: Hyderabad
Date: 16/04/2024



CS D.S.RAO; PCS
C.P. NO.: 14487
UDIN: A012394F000133526
PEER REVIEW CER. No.: 1817/2022